

A TEN-TIME ASSOCIATED PRESS MANAGING EDITORS AWARD WINNER

UNIVERSITY PRESS

The Newspaper of Lamar University and Lamar Institute of Technology

SUBMISSIONS FORM

Deadline for submitting announcements for LU briefs is noon of the day one week prior to publication. Priority is given to upcoming events. Announcements listing appointments of officers and members of organizations will be published as space permits. No exceptions. Brief forms are available for organization reporters in the University Press office, 200 Setzer Student Center.

Submission date:

Event:

Name and title of person submitting brief:

Phone:

Event information

When (Date):

Time (Specify a.m. or p.m.):

Where:

Who:

1. Identification of Lamar students must include name, hometown and classification.
2. Identification of faculty must include full name, academic title and department.
3. Identification of non-faculty and non-students must include name, address and applicable title.

Why (Briefly tell us about the event or story idea):